

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting January 6, 2005

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, January 6, 2005 at 7:07 p.m. in the Penn Township Municipal Building located at 12 Clifford Road, Selinsgrove, PA. Vice-Chairman Darwin Swope presiding.

MEMBERS PRESENT:

Vice-Chairman Darwin Swope, Treasurer Timothy Laubscher and Assistant Secretary/Treasurer Thomas Ferry

Member(s) Absent: Chairman Neal Smith and Secretary Gregory Aungst

OTHERS PRESENT:

Inspector Pete DeWire of PECO Consultants, Inc., Solicitor Edward Mihalik, Jr. Esq., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc.

VISITORS PRESENT:

Penn Township Supervisor Fred Ulrich

REORGANIZATION:

Treasurer Timothy Laubscher motioned to retain all current Penn Township Municipal Authority officers as follows for 2005:

Chairman	Neal R. Smith
Vice-Chairman	Darwin L. Swope
Treasurer	Timothy M. Laubscher
Secretary	Gregory A. Aungst
Assistant Secretary/Treasurer	Thomas C. Ferry

Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

Assistant Secretary/Treasurer Thomas Ferry motioned to retain Edward G. Mihalik, Jr. Esq. as Penn Township Municipal Authority Solicitor for 2005. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

Treasurer Timothy Laubscher motioned to retain Pete DeWire of PECO Consultants, Inc. as Penn Township Municipal Authority Inspector for 2005. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

Vice-Chairman Darwin Swope motioned to retain Gannett Fleming, Inc. as Penn Township Municipal Authority Engineers for 2005. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

Treasurer Timothy Laubscher motioned to retain Clark, Schaeffer, Jones & Eichner, LLP as Penn Township Municipal Authority Auditors for 2005. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

MINUTES:

The Authority members reviewed the minutes of the December 15, 2004 PTMA meeting. A motion was made by Assistant Secretary/Treasurer Thomas Ferry to approve the minutes from the December 15, 2004 Penn Township Municipal Authority meeting as presented. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

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PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

Chapter 94 Report – Gannett Fleming, Inc.:

After the Authority members briefly reviewed the January 4, 2005 letter from Kevin Shannon of Gannett Fleming, Inc. concerning the 2004 Chapter 94 Report, Vice-Chairman Darwin Swope motioned to have Gannett Fleming, Inc., with the assistance of the PTMA office, complete the 2004 Chapter 94 Report. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

PENN FIRE PROTECTION DEVELOPMENT:

Engineer Kevin Shannon reported on the status of the Penn Fire Protection Development. After a moderate discussion, Vice-Chairman Darwin Swope motioned to approve the Penn Fire Protection Development plans with the revision date of January 4, 2005 as presented contingent on final review and approval by Gannett Fleming, Inc. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

BOOSTER PUMPING STATION PROJECT:

The Authority members reviewed and discussed the December 30, 2004 letter from Gannett Fleming, Inc. concerning the PTMA Water Booster Pumping Station Bid Review. After a moderate discussion, Assistant Secretary/Treasurer Thomas Ferry motioned to authorize Gannett Fleming, Inc. to issue a notice of intent to award the Water Booster Pumping Station Project, Part A to 4-M Construction Services, Co. with the bid amount of \$111,218.00. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Assistant Secretary/Treasurer Thomas Ferry motioned to authorize Gannett Fleming, Inc. to issue a notice of intent to award the Water Booster Pumping Station Project, Part B to Johnston Construction Company with the bid amount of \$30,651.00. Assistant Secretary/Treasurer Ferry further motioned that should Johnston Construction Company withdrawal their bid in writing by January 12, 2005, PTMA will waive the 48-Hour withdrawal period and will authorize Gannett Fleming, Inc. to issue a notice of intent to award Part B of the aforementioned project to PSI Pumping Solutions, Inc. with the bid amount of \$30,800.00. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

SELINGSGROVE STATE CENTER WATER SYSTEM:

Engineer Kevin Shannon of Gannett Fleming, Inc. reported on his review of the Selingsgrove State Center Water Feasibility Study Dated October 2004. After a lengthy discussion, the Authority office was directed to contact the Snyder County Commissioners and set up an “information gathering session” between the Snyder County Commissioners, PTMA members, Selingsgrove Borough Manager John Bickhart and Selingsgrove Borough council members. Further discussion was tabled until the February 3, 2005 PTMA meeting.

PTMA/SMA WATER SYSTEM CONSOLIDATION:

The PTMA/SMA Water System Consolidation discussion was tabled until PTMA and the Selingsgrove State Center conclude their analysis of PTMA supplying water to the State Center.

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SALEM MANOR MOBILE HOME PARK WATER SYSTEM:

Vice-Chairman Darwin Swope reported that the Authority has not received a response from Mr. Fred Madeira, owner of the Salem Manor Mobile Home Park, concerning the proposed water main extension agreement and Deed of Water Rights. Further discussion was tabled until the owner of the Salem Mobile Home Park contacts PTMA.

UNIVERSITY AVENUE UNMETERED SEWER CONNECTIONS:

Pete DeWire of PECO Consultants, Inc. reported that he is currently working on a design to connect the five Penn Township homes that are currently connected to the private sewer main located in the Borough of Selinsgrove to the Penn Township Municipal Authority Alley "A" sewer main. Mr. DeWire further reported that the design should be completed in the near future.

INSPECTOR'S REPORT:

Todd Musser Property:

Inspector Pete DeWire reported that the repairs on the Todd Musser Property were scheduled for Wednesday, January 5, 2005, but were cancelled due to the ice storm. Inspector DeWire further reported that Mr. Musser's contractor, M.S. Reedy, plans to have the repairs completed as soon as the weather allows. Further discussion was tabled until the February 3, 2005 PTMA meeting.

Salem Manor Sewer Repairs:

Inspector Pete DeWire reported that M.S. Reedy was contracted by the Salem Manor Mobile Home Park to do several sewer line repairs within the aforementioned mobile home park.

OPERATOR'S REPORT By Scott L. Sharp:

System Status:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

Salem Glenn Pump Station:

The Authority members reviewed the January 6, 2005 letter from Kevin Shannon of Gannett Fleming, Inc. concerning the Salem Glenn Pumping Station pump replacement alternatives. After a brief discussion this matter was tabled until the February 3, 2005 PTMA meeting.

(Supervisor Fred Ulrich left the meeting at 8:37 p.m.)

ACT 57 OF 2003 CAPITAL CHARGES STUDY FOR SANITARY SEWER:

The Authority members reviewed and briefly discussed Engineer Kevin Shannon's January 6, 2005 letter concerning the Pennsylvania Act 57 of 2003 Capital Charges Study for the sanitary sewer system. Further discussion was tabled until the February 3, 2005 PTMA meeting.

VICE-CHAIRMAN'S REPORT:

Vice-Chairman Darwin Swope stated that he had nothing further to report.

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TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See *Attachment B and C.*)

Treasurer Timothy Laubscher motioned to make a \$25,000.00 loan payment from the PTMA Water Fund into the PTMA Sewer Fund. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

Treasurer Timothy Laubscher motioned to approve the Payments and Time Cards as presented. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

It shall be noted that in order to have more board members present, the Executive Session, scheduled for the purpose of employee pay rate review, was tabled until the February 3, 2005 meeting. Vice-Chairman Darwin Swope stated that all pay raises would be retroactive as of January 1, 2005.

ADJOURNMENT:

With no further business to discuss Treasurer Timothy Laubscher motioned to adjourn the January 6, 2005 PTMA meeting at 9:02 p.m. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***